

Job Posting
Saint John the Evangelist
Archdiocese of Denver

TITLE: K-8 Art Teacher (Part-time)
ENTITY: Archdiocese of Denver
DATE: 4/30/24
REPORTS TO: School Principal

ENTITY: Saint John the Evangelist Catholic School, as a ministry of Saint John the Evangelist Parish, and located in Loveland, CO within the Archdiocese of Denver.

THE POSITION: The Elementary Art Teacher is a qualified professional educator who meets the requirements to teach in a Catholic school in the Archdiocese of Denver. The teacher is hired by and directly accountable to the principal. The teacher is expected to abide by the policies and procedures of the local school, the Archdiocese of Denver, and the Office of Catholic Schools. The teacher cooperates with the principal and staff in providing an environment that promotes the ministry of Catholic education and helps build a Catholic culture in the school, ordered towards discipleship.

ESSENTIAL DISPOSITIONS:

The teacher has a passion for:

- Sharing the person of Jesus Christ, the Logos, with students every day through their teaching and personal life witness.
- Teaching curriculum from the heart of the Church to help form students in a Christian way of seeing reality (Catholic worldview).
- Supporting students in the formation of their imaginations to see sacramentally: To see the way God designed reality through science, ordered it logically through math, moved and worked through human history; To behold beauty in art and music; To see in physical formation and sport a way to grow in the ability to be a gift of self to others; To meet the person of Jesus and his Church through catechesis and theology.

ESSENTIAL DUTIES:

The duties of the Elementary School Teacher will include but are not limited to:

- Teach and act in accordance with doctrinal and moral teachings of the Catholic Church;
- Know, teach, and act consistently in accordance with the mission, philosophy, objectives, policies, and procedures of the Catholic school;
- Provide grade appropriate instructional program following the curriculum of the Archdiocese of Denver, including lesson planning, classroom preparation, and assessment of each student's performance;

- Provide grade appropriate extended or enrichment opportunities;
- Maintain required training, certification and/or credentialing;
- Communicate regularly with parents/guardians, colleagues, and principal;
- Participate in all Archdiocese of Denver in-service and training programs, and participate in all local school sponsored professional development and training programs and initiatives unless exempted or excused by principal;
- Attend all required faculty and staff meetings, unless exempted or excused by principal;
- Cooperate with the principal and staff members in school related meetings, activities, and projects;
- Maintain accurate student attendance and academic records in accordance with local school policies and procedures;
- Maintain a safe, orderly, and secure learning and work environment;
- Participate in annual performance review based upon the implementation of the essential duties of the Elementary School Teacher;
- Maintain confidentiality and discretion regarding school personnel, students, and general school matters.
- Follows established procedures to ensure the safety and welfare of students.
- Maintains confidentiality and discretion regarding school and classroom matters;
- Perform teaching duties and all other duties as assigned by the school principal.

EDUCATION AND EXPERIENCE:

- Requires a minimum of a bachelor's degree, preferably in education and art;
- Requires appropriate training, certification and/or credentialing;
- Compliance with Safe Environment requirements.

COMPETENCIES AND QUALIFICATIONS:

- Be a fully initiated Catholic in the communion of the Catholic Church and intentionally living out the five precepts of the Church (CCC 2041-2043);
- Refrain from promotion or approval of, or the living out of, any conduct or lifestyle that would reflect discredit or disgrace on, or cause scandal in relationship to, the Archdiocese of Denver, or considered to be in contradiction with Catholic doctrine or morals;
- Effective supervisory skills;
- Effective listening and verbal communication skills;
- Must have the necessary background and training in elementary education methods and subject areas;

- Must have understanding of child development skills necessary to relate to the students being taught;
- Must have appropriate control and discipline techniques to successfully manage a classroom;
- Must work cooperatively with school staff and administration;
- Sound judgment and decision-making skills;
- Knowledge of and willingness to implement safety and emergency procedures;
- Positive references and recommendations;
- Successfully pass a criminal background check.

PHYSICAL REQUIREMENTS:

- Requires lifting up to 40 pounds and carrying up to 40 pounds.
- Ability to execute appropriate safety and emergency procedures, including leading evacuations and providing basic first aid.